

HOUGHTON CONQUEST PARISH COUNCIL

Affiliated to Bedfordshire Association of Town & Parish Councils

Clerk of the Council – Jo Graves

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1st October 2026

I hereby give notice that a Meeting of Houghton Conquest Parish Council will be held in Houghton Conquest Village Hall Committee Room on 08/10/26 at 7.30pm. All Parish Councillors are summoned to attend.

Jo Graves (Clerk)

Update from Universal Studios Community Representative.

- 01:10/26 To receive apologies for absence.**
- 02:10/26 To receive declarations from members in relation to any new Pecuniary Interests* Members are reminded that a new declaration of interest form must be submitted within 28 days of taking office.**
- 03:10/26 Public questions and comments (maximum of 15 minutes in total, with 5 minutes allocated per person)**
- 04:10/26 Minutes of Meeting**
To confirm and adopt the minutes of the meeting of Houghton Conquest Parish Council held on Monday 10th September 2026.
- 05:10/26 Clerk's report and reports upon matters from the last meeting (for info only)**
- 06:10/26 Unitary Councillor Report**
- 07:10/26 Correspondence (circulated with agenda)**
a) To consider email received from resident regarding speed camera and community garden.
- 08:10/26 Planning Matters**
Applications received for comment:
a) **CB/26/02772/FULL** – New side/front entrance porch and two new side extensions with feather edge cladding, following demolition of conservatory and garage. Replacement of windows. – **The Bungalow, Millbrook Road, Houghton Conquest, MK45 3JR.**
b) **CB/26/02719/FULL** – Loft conversion with rear dormer and front and rear rooflights – **10 The Orchard, Houghton Conquest, Bedford, MK45 3NR**
c) **CB/26/02541/FULL** – Construction of a new car park (in phases) with associated infrastructure including access roads, modified service compound, drainage, landscaping, service infrastructure and other ancillary works. Demolition of existing buildings. – **Reddings Wood, Hazelwood Lane, Ampthill, Bedford, MK45 2HD**
d) **CB/26/02921/FULL** – Single storey rear extension with roof lights – **18 Mill Lane, Houghton Conquest, MK45 3NF**

e) **Planning Decisions**
CB/26/01757/FULL - Conversion of previously approved communal living space to a self contained 1 bedroom residential unit – **Wixams Parcel 3.2, Land and buildings at Elstow Storage Depot, north of Four Acre Drive, Houghton Conquest - Granted**
f) **CB/26/01956/FULL** – Strategic landscaping works. Retrospective – **Land North of Green Lane, Wixams – Granted**

g) **Planning Appeal Decisions Received**
CB/25/03478/FULL – Redevelopment of the site entailing the demolition of existing barns and erection of six dwellings with cycle/garden stores, replacement garage for the existing dwelling – **Bracken Ley, London Lane, Houghton Conquest MK45 3LP. – Planning Appeal Dismissed.**
- 09:10/26 Financial matters and accounts for payment (circulated with Agenda)**
Bank Reconciled 30/09/26 - £266,539.15
a) To approve accounts for payment.
b) To receive and consider banking report and additional bank signatories.
c) To receive half yearly finance report.

- d) To note that the final instalment of the 2026/2027 precept has been received from CBC in the sum of £58,768.50.
- e) Pre-budget planning – discussion of budget priorities for 2026/2027.

10:10/26 Play Area and Skatepark

To receive an update and consider any items requiring action.

- a) Update on musical and accessible playground equipment project.
- b) To receive ROSPA Report and summary of works required and consider quotations received.
- c) Update on skatepark project with Maverick.
- d) To consider quotations for hedge cutting in Daysfield playground.

11:10/26 Highways Matters – Cllr Ross

To receive report and consider any items requiring action.

- a) Update on SIDs purchase for Wixams.
- b) SpeedWatch Group update (Cllr Ashcroft/Clerk).

12:10/26 Sports Field/Football Pitches (to be circulated by Cllr Gosling)

To receive update and consider any items requiring action.

- a) FA Grant update.
- b) Update on S106 funding for benches on the sports field.
- c) To consider quotations for replacing the fence to the sports field.

13:10/26 Christmas Lights

- a) To consider quotation for Christmas Tree. (Houghton Conquest Village).
- b) To agree lights switch on date in Houghton Conquest and Wixams.

14:10/26 Wixams

To receive an update and consider any items requiring action.

- a) Update on locations for tree planting on verges in Wixams.
- b) To receive update received from CBC/Urban and Civic regarding proposed area for the nursery.

15:10/26 Youth Engagement

To receive an update and consider any items requiring action.

- a) Update on youth activity sessions provided by Amplius Housing Youth Officer.

16:10/26 Community Fund Grant Application

- a) To consider community fund grant application from Thermal Drone Support.

17:10/26 Representatives' reports

To receive reports and consider any items requiring action.

- a) Allotments - Cllr Lovell. To receive update on S106 application for allotment track.
- b) Outdoor Gym Equipment – Cllr Lovell.
- c) Jubilee Orchard – Cllr Lovell
- d) Village Hall – Cllr Ashcroft
- e) Newsletter – Cllr Sharpe and Clerk
- f) Social Media – Cllr Sharpe and Clerk
- g) Police – Cllr Taylor
- h) East West Rail – Cllr Taylor
- i) School liaison – Cllrs Lovell and Sharpe
- j) Universal – Cllr Taylor
- k) Any other representatives reports

18:10/26 To set the date and time of the next meeting of the Parish Council will be held on 12/11/26, 7.30pm in the Village Hall.

--End of Agenda--

** Any new Pecuniary Interests should be declared. They must then be added to the register within 28 days. Existing pecuniary interests already registered do not need to be declared. Members cannot take part in any discussions or vote on matters in which they have a pecuniary interest.*